

Mill Village Re-Organizational Meeting Minutes: Tuesday, January 3, 2006

President Cris Peters called the Mill Village Borough Re-Organizational meeting for January 2006 to order at 7:30 p.m. Those present were: James Heilbrun, Kathy Williams, Rustin Peters, Roberta McLaughlin, Cris Peters, Linda Falconer, Mayor Joseph Sam, Secretary/Treasurer – Sally Peters, newly elected official (but not sworn in) Steve Sherred, Borough Solicitor – Jennifer Gornall Rouch, and employees - Dawson Bogert, Sr. & Jr.

The first item of business was the swearing in of Council members. Mayor Joseph Sam swore in all returning members (Linda Falconer, Kathy Williams and Jim Heilbrun) and the newly elected member Steve Sherred at 7:35 p.m. All members accepted their duties to be on Council.

Mayor Joseph Sam then opened the floor for nominations for a two-year position for Council President. First nomination was made by Roberta McLaughlin for Cris Peters. Motion to close the nominations for the President's seat was moved by Councilor Steve Sherred and seconded by Councilor Roberta McLaughlin. Motion Carried. Mayor Joseph Sam took a voice vote for Cris Peters – Roberta McLaughlin, Kathy Williams, Linda Falconer, Jim Heilbrun, Steve Sherred and Rustin Peters (6 votes for Cris). Cris Peters abstained from voting. Mayor Joe Sam declared Cris Peters the President of Borough Council.

Mayor Joseph Sam then opened the floor for nominations for a two-year position for Council Vice-President. First nomination was made by Roberta McLaughlin for Kathy Williams. Second nomination was from Steve Sherred for Jim Heilbrun. Motion to close the nominations for the Vice-President's seat was moved by Councilor Steve Sherred and seconded by Councilor Roberta McLaughlin. Motion Carried. Mayor Joseph Sam took a voice vote for Kathy Williams – Roberta McLaughlin, Kathy Williams, Linda Falconer, Jim Heilbrun, Rustin Peters and Cris Peters (6 votes for Kathy). Steve Sherred voted for Jim Heilbrun (1 vote for Jim). Mayor Sam declared Kathy Williams the Vice-President of Borough Council.

The Mayor then relinquished the chair to the new President of Council, Mrs. Cris Peters.

The President of Council will oversee the Administration and Planners. She will also observe Robert's Rules of Order at all meetings and appoint a person to the following positions:

- 1.) EMS Director – President Cris Peters appointed Mrs. Penny Schaefer
- 2.) Name a Municipal representative to the Erie County Planning Commission for a four-year term – President Cris Peters appointed Mr. Rustin Peters
- 3.) Zoning Officer – President Cris Peters appointed Mr. Craig Hall.

Steve Sherred made a **motion** to approve the following positions and re-enactments:

- Occupational Privilege Tax Collector – Joyce Spitznogle
- Earned Income Tax Collector – Joyce Spitznogle
- Borough Auditing Firm – Jon Foulkrod
- Borough Banking Institution – PLGIT (adding that all checks and withdrawal slip need two signatures and shall be the President or Vice-President and Secretary/Treasurer's signature. Deposit slip can be used with just the Secretary/Treasurer's signature.)
- Borough Council meeting night – First Wednesday of each month @ 7:30 p.m.
- Borough Solicitor – Knox, McLaughlin, Gornall and Sennett Law Firm
- Borough Engineer – Mark Corey & Associates
- Re-enact the 1% Realty Transfer Tax (the Borough would receive ½ of 1%)
- Re-enact 1% Earned Income Tax (the Borough would receive ½ of 1%)

These were seconded by Roberta McLaughlin, all in favor: Rustin Peters, Kathy Williams, Cris Peters, Jim Heilbrun, Steve Sherred, Linda Falconer and Roberta McLaughlin No one was opposed. **Motion Carried.**

Roberta made a **motion** to have Sally Peters be the Secretary/Treasurer for Mill Village Borough. Seconded by Kathy Williams, all in favor, with the exception of Rustin Peters abstaining from the vote, the **Motion was carried.**

Mill Village Borough Regular Meeting Minutes: Tuesday, January 3, 2006

President Cris Peters called the Mill Village Borough Council meeting to order at 8:00 p.m. Those present were: Roberta McLaughlin, Cris Peters, Linda Falconer, Rustin Peters, Jim Heilbrun, Kathy Williams, Steve Sherred, Mayor Joe Sam and Borough Solicitor – Jennifer Gornall Rouch. Employees present: Dawson Bogert, Sr. and Dawson Bogert, Jr. and Secretary/Treasurer Sally Peters.

Treasurer's Report: General Fund - \$ 8,014.74 State Fund - \$40,925.37 Capital Reserve- \$ 9,525.00 Petty Cash- \$35.58

Linda made a **motion** to approve the Treasurer's Report. Second by Steve Sherred, all in favor, **motion carried.**

Guests:

None

President Cris Peters opened the floor for public comment on proposed "Open Burning Ordinance": No Public Comment on this Ordinance.

President Cris Peters opened the floor for public comment on Armstrong Cable TV Franchise Agreement: No Public Comment on this Ordinance.

Maintenance Report:

- Dawson said he was almost finished with the ceiling tile replacement and putting insulation over the ceiling area.
- Furnace is set at 45 degrees in the garage area and the meeting area is set to its lowest setting. Dawson, Sr. mentioned that Council might need to look at re-insulating the garage area also to cut down on heat loss and to look at a different furnace to heat that area. Cris told Dawson to come up with some ideas to reduce heat loss in the garage area and get back to Council on this issue. Cris reminded Council that the cost factor for all these ideas would have to be within our budget.
- Changed furnace filter and oiled furnace motor.
- Fixed water holding tank.
- Zewe Electric came out to reconnect the electric line that was broken over Route 6, which goes to the Christmas Wreaths. Sally told Council that Zewe Electric contacted Mr. George Cornwell to put a new timer switch in the box because the wreaths on South Main Street were dimly lit at the beginning of South Main. At the end of South Main Street a few wreaths weren't lit at all. Mr. Cornwell said the wiring to all the Xmas lights needed to be redone because it was failing to carry the load of electric that is needed to light all the wreaths. Cris said this would have to be table until the summer. Council at that time would need to look at their finances to see what they want to do as far as rewiring for the Xmas wreaths.
- Plow shoes on Borough truck were replaced with two new shoes. One shoe had to be replaced because it got twisted on the railroad tracks.
- Turned off Wreaths in town for the Christmas season.

Council's List of Jobs for Maintenance Employee:

- None

Linda made a **motion** to accept the minutes from the November 2005 meeting. Seconded by Roberta McLaughlin, all in favor, **motion carried.**

President's Report:

- Received a letter from PEMA. They regretted that they did not have any more grant money to help fund our request for the Depot Street Bridge at this time. Cris felt that with the money from another grant we did receive, would be enough to cover the project engineering costs.
- The Erie Zoo received our donation of \$200.00. Cris said Scott Mitchell made a remark on the news that our Borough with our small budget had made a contribution, which was comparable to what Erie and Millcreek had made to the Zoo. Cris thanked Linda for suggesting that Council send this donation to the Erie Zoo.
- Cris wanted a letter sent to the renters of the old fire hall. She wanted them to not pile the snow up so high at the intersection. Cris also said that she had received complaints about the Christmas auction sign that was on the corner by the old fire hall. She said residents had a hard time seeing the on coming traffic.

Mayor's Report:

Nothing to report

Old Business:

- Council wanted a letter sent to the renter at the old fire hall that he needed to move his parked cars off the sidewalk area. Joe Sam offered to talk to Mr. Wanzer about the above issues mentioned at tonight's meeting.
- Steve mentioned that the old fire hall should be paying taxes and they are not. He said that since a business was being operated in it that they should not be tax exempt even though the M.V. Fire Company owns the building. Dawson told Steve

that the Fire Company would be selling the building soon to Mr. Wanzer and that this would all be changing. Cris Peters told Steve that the building is not sold in a timely manner that Council would bring this issue up for more discussion at that time.

- Steve told Council that his fence was now down. Steve said he was upset that it took so long for Council to ask him to take the fence down because it was too close to the roadway right-of-way. Linda told Steve that Craig admitted that he had made a mistake issuing the permit. Sally told Steve that Attorney Tim Sennett said that Council would have to pay someone to remove the fence and put it back up where the Zoning Officer determined it could be regarding the zoning laws and road right-of-way laws. Steve said that he took the fence down himself because he did not want anyone to damage it taking it down. Steve said he has over \$500.00 in the fence, plus his time putting it up and then taking it down. Steve said he needed Mr. Hall to call him so he could get his fence back up or get a variance to get the fence where he wanted it. Sally said she would have Craig call Mr. Sherred.

Correspondence:

Letters Received:

1. Christmas Card from Mark Corey
2. Christmas Card from PLGIT
3. Christmas Card from Rupp Overhead Door
4. Christmas Card from Lowes
5. Christmas Card from The Governor Rendell Family
6. Janet Anderson, Director of Erie County Department of Planning – notice that she will no longer be working for the Erie County Dept of Planning.
7. Erie County Assoc. of Boroughs – Notice that \$30.00 dues fees for 2006. Steve made a **motion** to approve joining the Erie County Association of Boroughs for 2006 and paying the fee of \$30.00. Second by Kathy Williams. All in favor, **motion carried.**
8. Erie County Association of Township Officials – invitation to attend on January 26, 2006. Local Senators and representatives will be there to discuss new road sign laws. (It was determined that these issues would not pertain to Mill Village Borough).
9. Erie County Assoc. of Boroughs invitation to attend their next meeting on January 18, 2006 @ St. Francis Ushers Club in McKean, PA \$20.00 per person.

Letters Sent:

1. Donation to Erie Zoo for \$200.00
2. Mike DePaoli – PennDOT RE: sign placement in Union City to re-route semi traffic off Route 6 west.

New Business:

- Linda made a **motion** to table adopting the new burning ordinance #36 until next meeting. Second by Kathy Williams, all in favor, **motion carried.**
- Linda made a **motion** to adopt Ordinance #31 regarding Armstrong Cable TV Franchise Agreement. Second by Roberts, all in favor, **motion carried.**
- Linda reported to Council that Bob Rohrer did not have his excavator in Mill Village to put the block on Depot Street. As soon as he does he will do this for Council.
- Linda also reported that she had not heard back from Jack Merry with a price on a new furnace as of yet. She said she would try to have more to report at next month's meeting.
- Kathy made a **motion** to pass Resolution #46 regarding using 2006 County Aid money to help pay for Street Lighting expenses. Second by Roberta, all in favor, **motion carried.**
- Roberta made a **motion** to re-appoint Dale Kingen to the Zoning Board for the next 3 years. Second by Jim Heilbrun, all in favor, **motion carried.**
- Steve Sherred made a **motion** to release Margaret Sam from collecting the remaining 2005 Real Estate Taxes. Second by Linda, all in favor, **motion carried.**
- Steve Sherred made a **motion** to re-appoint Ted Szall to the Planning Commission for another 4-year term. Second by Rustin, all in favor, **motion carried.**
- Linda made a **motion** to re-appoint Mr. Kurt Sundberg as the Borough's Zoning Solicitor. Second by Kathy Williams, all in favor, **motion carried.**
- Sally asked Council to please take a State Ethics Form to fill out and return to her by May 1st, 2006.
- Kathy Williams wants a letter sent to Howard Pentycofe to plow the snow to the back of his property rather than plow it up on the sidewalk.
- Steve wanted the School Bus Garage notified that they couldn't pull out on to Route 6 from Gillette Street because of it not being safe.

Secretary's Report:

Still looking to fill a seat on the Planning Commission. Steve suggested asking Randy Foltz.

Motion to Pay Bills

Jim Heilbrun made a **motion** to pay the bills. Second by Rusty, all in favor, **motion carried**.

Meeting Adjourned

Roberta made a **motion** to adjourn the meeting at 8:45 p.m. Seconded by Steve Sherred, all in favor, **motion carried**.