

Mill Village Borough Reorganizational Minutes: Monday – January 4, 2010

Mayor Joseph Sam called the Mill Village Borough Reorganizational meeting to order at 7:05 p.m. at the Mill Village Borough Municipal Building followed by the salute to the flag.

Council Members present: were Theodore Szall and Ed Falconer. Also present were Solicitor Jennifer Gornall Rouch, Secretary/Treasurer Catherine Wise and former council member Steve Sherred. Mayor Sam swore in the following people: Newly Elected members: Linda Falconer, Roberta McLaughlin, Don Mulson and Tax Collector Amy Kingen. Newly elected council member Kathy Williams was not present. The President of Borough Council vacated his chair to the Mayor and the new Councilors took their seats. The Mayor opened the floor up for nominations from Council to appoint a new Council Member by order of Resolution to fill the 2 year term. The new member will run on the ballot in 2011.

Linda Falconer motioned to appoint Steve Sherred to the open council seat, Ed Falconer seconded the motion. All voted yes. Mayor Sam gave the oath of office to Steve Sherred.

Mayor Sam opened the floor for nominations for President of Council for the next two years. Roberta McLaughlin motioned to nominate Ted Szall, Don Mulson seconded. Steve Sherred motioned to close nominations, Ed Falconer seconded the motion. All voted yes to the appointment of Ted Szall.

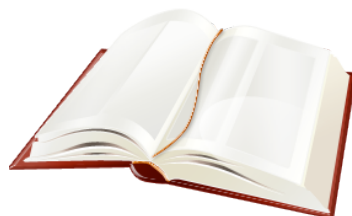
The mayor relinquished his chair to the President of Council.

President Ted Szall opened the floor for nominations for the Vice-President of Council for the next 2 years. Ted Szall nominated Linda Falconer for Vice-President of Borough Council, Steve Sherred seconded. Steve Sherred motioned to close nominations, Ed Falconer seconded. All voted yes to the appointment of Linda Falconer as Vice President.

- It was moved by Steve Sherred and seconded by Roberta McLaughlin the Roberts Rules of Order would be observed at all meetings. All voted yes.
- Ted Szall motioned to appoint Ed Falconer as Director of Maintenance Personnel, Linda Falconer seconded. All voted yes.
- Roberta McLaughlin motioned to appoint Catherine Wise as Secretary Treasurer for the years: 2010 & 2011, Steve Sherred seconded. Motion carried.
- Roberta McLaughlin motioned that the responsibilities for the day-to-day administration of the Borough's affairs be lodged with the Secretary together with the administration of current and recurring expenses, Ed Falconer seconded. Motion carried.
- Linda Falconer motioned to appoint Catherine Wise as director of Borough Newsletter, Roberta McLaughlin seconded. All voted yes.
- Linda Falconer motioned to appoint Cheryl Cappella Assistant Secretary/Treasurer for the years 2010 and 2011, Ed Falconer seconded the motion. All voted yes. Roberta McLaughlin motioned that the responsibilities for the day-to-day administration of the Borough's affairs be lodged with the Secretary together with the administration of current and recurring expenses when the Secretary is absent, Ed Falconer seconded. Motion carried.
- It was moved by Roberta McLaughlin and seconded by Don Mulson that the Borough of Mill Village re-enact the 1% earned Income Tax, with the Borough receiving ½ of 1% for the years 2010 and 2011. Motion Carried.
- It was moved by Linda Falconer, seconded by Roberta McLaughlin that the Borough of Mill Village re-enact the 1% Realty Transfer Tax, receiving ½ of 1% for the years 2010 and 2011. Motion carried.
- It was moved by Roberta McLaughlin and seconded by Ed Falconer to appoint Joyce Spitznogle as LST Tax Collector for the years 2010 and 2011. Motion Carried.
- It was moved by Ed Falconer and seconded by Steve Sherred to appoint Joyce Spitznogle as Earned Income Tax Collector for the years 2010 and 2011. Motion Carried.

- Roberta McLaughlin moved, seconded by Ed Falconer to appoint Birchard & Foulkroud as the Auditing Firm for the years 2010 and 2011. Motion Carried.
- It was moved by Steve Sherred to name PLGIT as the Borough's Banking Institution, for the years 2010 and 2011 and that all checks and withdrawal slips need two (2) signatures and shall be the President or Vice-President **and** the Secretary/Treasurer or Assistant Treasurer's signature. Roberta McLaughlin seconded. All voted yes.
- It was moved by Linda Falconer and seconded by Ed Falconer that the Regular Council Meetings be held on the First Wednesday of each month at the Mill Village Borough Building at 7:30 p.m. Motion Carried.
- Linda Falconer motioned to name Knox, McLaughlin, Gornall & Sennett Law Firm – Tim Sennett be named Borough Solicitor for the years 2010 and 2011. Don Mulson seconded. All voted yes. Motion Carried.
- Ed Falconer tabled the appointment of Borough Engineer. Don Mulson Seconded. Motion Carried.
- Steve Sherred motioned to appoint John Letzo to the position of Zoning Officer, with the cost of Zoning Permits to be \$45.00 and payment of \$30.00 per permit to be paid to the Zoning Officer, Ed Falconer seconded. All voted yes. Motion Carried.
- Robert McLaughlin motioned to appoint Ted Szall as Emergency Management Coordinator for the Borough for the years 2010 and 2011, Don Mulson seconded. Motion Carried.
- It was moved by Linda Falconer to name Marsh, Spaeder, Baur, Spaeder & Schaaf Law Firm - Kurt Sundberg as the Borough Zoning Board Solicitor for the years 2010 and 2011. Steve Sherred seconded. All voted yes. Motion Carried.
- Roberta McLaughlin motioned to appoint Dawson Bogert Sr. as Employee for the years 2010 and 2011, Linda Falconer seconded. Motion Carried.
- Roberta McLaughlin motioned to name Linda Falconer as Borough Representatives for the Erie County Associations of Boroughs for the years 2010 and 2011, Ed Falconer seconded. Motion Carried.
- Roberta McLaughlin to name Linda Falconer as Polling contact person for the years 2010 and 2011, Ed Falconer seconded. Motion Carried.
- Steve Sherred motioned to name Ed Falconer as the Borough's Snow Removal Contact person for the years 2010 and 2011, Don Mulson seconded. Motion Carried.
- It was moved by Ed Falconer and seconded by Steve Sherred that the Borough Official's approved expenses be paid by the Bough when said officials' attend any function related to their duties or make any trips which are in the best interest of the Borough and mileage will be paid at the state approved mileage rate.

Roberta McLaughlin motioned to adjourn the 2010 Reorganizational Meeting of the Mill Village Borough Council at 7:37 p.m., seconded by Ed Falconer. Motion Carried Unanimously.



President Ted Szall called the regular meeting of the Mill Village Borough Council meeting for January 4, 2010 to order at 7:40 p.m.

Ed Falconer motioned to accept the agenda as read, Roberta McLaughlin seconded, all in favor, motion carried. Roberta McLaughlin motioned to pass the Consent Agenda including the Minutes from the December 2, 2009 meeting and the December 31, 2009 Treasurer's Report, Don Mulson seconded. All in favor, motion carried.

Treasurer's report: December 31, 2009

General Fund: \$41,139.97

State Fund: \$ 32,395.30

Capital Reserve: \$ 10,834.27

Petty Cash: \$60.15

Secretary Report:

- Thank you cards were sent to Tad Cross and Mill Village Volunteer Fire Department.

Borough Maintenance Report: Dawson Bogert Sr.

- The wreathes need worked on before next year.
- New Fan motor was bought for the truck and a cylinder was replaced on the plow. The hydraulic oil was changed.
- Ice is causing a problem on the Building. The far corner of the garage is leaking.
- Plowing snow. LeBoeuf Township will be asked to shelf the snow up on Woods Road.
- Dawson was asked about scratches on truck and how the cylinder broke. He explained that a branch hit the truck and scratched it and the cylinder was broken on Woods road while plowing.

Jobs for Dawson Bogert:

- A reminder that Gillette Street is to be plowed from Route 6 over to main street, not the opposite direction.

Committee Reports:

Unfinished Business:

- Roberta McLaughlin made a motion to pay monthly bills, seconded by Steve Sherred. All voted yes.
- Correspondence was read and reviewed. The following items were submitted for review: *2010 Municipal Road Maintenance and Safety Symposium, Letter from Erie County Health Department in regards to rats, Letter from Penn Dot-Scott Young – Acknowledging borough's letter concerning Route 6 & Main street, Dinner for the ECBA.*
- Don Mulson contacted Penelec about how to reduce the cost of Street Lighting, they are looking into how we can reduce the cost by 20%. More information will be acquired this year.
- Ed Falconer and Steve Sherred will be working on a Job Description for the Borough Employees.

New Business:

- Ted Szall motioned to pay the \$40.00 fee for Ed Falconer and himself to attend the Erie County Associations of Borough's Dinner on January 20, 2010. Linda Falconer seconded. Motion carried.
- Steve Sherred motioned to appoint Dale Kingen & Ernie Brown to the Zoning Hearing board and Steve Yovich, Roberta McLaughlin and Judy Dinsmore to the Planning Commission, Ed Falconer seconded. Motion Carried. The appointees will be notified for confirmation on their appointments.

General Comments from Council President:

- Council President Ted Szall commented that a letter should be sent to representative Curt Sonney that Electricity bills, Gas Bills, Retirement Packages are all going up and it is due to government

regulations. He remarked that if the government can pass a bill they should also be able to repeal a bill. People need help, not more taxes and high utility bills.

General Comments from Solicitor:

- No Comments

General Comments from Council:

Mayor Sam – No Comment

Councilwoman Kathy Williams – Absent – Not sworn into position.

Councilwoman Roberta McLaughlin – The snow is being plowed across Route 6 and leaving dangerous lines of snow.

Councilwoman Falconer – No Comment

Councilman Falconer – A letter needs to be sent to Ebert Beeman concerning a car that is located on a property he owns in the borough, the car is within the borough's right-of-way and is a problem for plowing. New posts need to be ordered to mark various places for snow plowing.

Councilman Sherred – No Comment

Councilman Mulson – No Comment

Executive Session:

- Council went into Executive session at 8:20 p.m. They discussed the salaries for the Borough Employee – Dawson Bogert Sr., the Substitute Plow driver and the Secretary/Treasurer Catherine Wise.
- Council adjourned the executive session at 8:37 p.m.
- Steve Sherred motioned to set the hourly wage for Dawson Bogert Sr., the Substitute Plow Driver and Secretary/Treasurer Catherine Wise all at \$11.00 per hour. Don Mulson seconded. All voted yes. Motion carried.

Linda Falconer moved to adjourn meeting at 8:40 p.m. Seconded by Roberta McLaughlin, all in favor, motion carried.

Next regular meeting will be held on **Wednesday -February 3, 2010** at **7:30** pm.

