

**ORDINANCE NO. 14
OF THE BOROUGH OF MILL VILLAGE
ERIE COUNTY, PENNSYLVANIA**

An Ordinance Relating to the Establishment of a Borough Planning Commission.

Be it ordained and enacted by the Council of the Borough of Mill Village, of the County of Erie and State of Pennsylvania, as follows:

SECTION I

1. The Planning Commission shall be known as the Planning Commission of the Borough of Mill Village.
2. The Planning Commission shall consist of five (5) members appointed by the Borough Council.
3. All members of the Planning Commission shall be residents of the Borough of Mill Village.
4. The terms for each member of the Planning Commission shall be for four (4) years, however they shall be appointed so that the term of one (1) member terminates each year, except that on each fourth year the terms of two (2) members shall terminate.
5. Any member of a Planning Commission once qualified and appointed may be removed from office or for other just cause by a majority vote of the Borough Council which appointed the member, taken after the member has received fifteen (15) days advance notice of the intent to take such a vote. A hearing shall be held in connection with the vote if the member shall request it in writing. Any appointment to fill a vacancy created by removal shall be only for the unexpired term.
6. Upon the termination of the term of any member of the Planning Commission, for any reason, the Borough Council of the Borough of Mill Village shall appoint a replacement to the Planning Commission at its next regularly scheduled meeting, or as soon thereafter as conveniently possible; the member whose term has terminated may be reappointed if desired.

SECTION II

1. The Planning Commission shall at the request of the Borough Council have the power and shall be required to:
 - a. Prepare the comprehensive plan for the development of the Borough of Mill Village and present it for the consideration of the Borough Council.
 - b. Maintain and keep on file records of its action. All records and files of the Planning Commission shall be in the possession of the Borough Council.
2. The Planning Commission at the request of the Borough Council may:
 - a. Make recommendations to the Borough Council concerning the adoption or amendment of an official map;
 - b. Prepare and present to the Borough Council of the Borough of Mill Village, a zoning ordinance, and make recommendations to the Borough Council of proposed amendments to it;
 - c. Prepare, recommend and administer subdivision and land development, planned residential development regulations;
 - d. Prepare and present to the Borough Council of the Borough of Mill Village, a building code and a housing code and make recommendations concerning proposed amendments thereto;
 - e. Do such other act or make such studies as may be necessary to fulfill the duties and obligations imposed by this act;
 - f. Prepare and present to the Borough Council of the Borough of Mill Village an environmental study;
 - g. Submit to the Borough Council of the Borough of Mill Village, a recommended capital improvements program;
 - h. Promote public interest in, and understanding of, the comprehensive plan and planning;
 - i. Make recommendations to governmental, civic and private agencies and individuals as to the effectiveness of the proposals of such agencies and individuals;
 - j. Hold public hearings and meetings;

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- k. Require from other department and agencies of the Borough of Mill Village such available information as related to the work of the Planning Commission;
- l. In the performance of its functions, enter upon any land to make examinations land surveys with the consent of the owner.
3. In the performance of its powers and duties, any act or recommendation of the Planning Commission which involves engineering consideration, with the consent of the Borough Council, shall be subject to review and comments of the engineer, which shall be incorporated and separately set forth in any report, written act or recommendation of the Planning Commission.

SECTION III

1. The Planning Commission shall elect its own chairman and vice-chairman and create and fill such other offices as it may determine. **Officer** shall serve annual terms and may succeed themselves. The Planning Commission may make and alter by laws and rules regulations to govern its procedures consistent with the ordinance of the Borough of Mill Village and the laws of the Commonwealth. The Planning Commission shall keep a full record of its business and shall annually make a written report of its activities to the Borough Council, as requested by the Borough Council.
2. The Planning Commission may, with the consent of the Borough Council, employ administrative and technical services to aid in carrying out the provisions of this act either as consultants on particular matters or as regular **employees** of the Borough of Mill Village. A county Planning Commission with the consent of the Borough Council, may perform planning services for the Borough upon request of the Planning Commission.
3. The Planning Commission may, with the consent of the Borough Council, accept and **utilize** any funds, personnel or other assistance made available by the county, the Commonwealth of the Federal government or any of their agencies, or from private sources. The Borough Council may enter into agreements of contracts regarding the acceptance or utilization of the funds or assistance in accordance with the governmental procedures of the Borough of Mill Village.

All Ordinances of parts of Ordinances conflicting with the provisions of this Ordinance are hereby repealed insofar as the same affect this Ordinance.

Passed on this 20th day of November, 1975.

Charles J. Good
President of Council

ATTEST:
Susan E. Kerr
Secretary of Council

Approved on this 20th day of November, 1975.

Robert W. Peters
Mayor